2019 ESG Scorecard

Background: The Orange County Partnership to End Homelessness will use this scorecard for Emergency Solutions Grant (ESG) applications awarded by the State of North Carolina. The goal of this scorecard is to fund organizations that have capacity to run effective programs, further efforts to end homelessness in Orange County, are active community partners in the ongoing work to end homelessness in Orange County, and achieve excellent outcomes.

Project Threshold Requirements: Should a project not meet Threshold Requirements, the Orange County Partnership to End Homelessness (OCPEH) Coordinator will contact the applying agency to describe the problem area(s).

Appeals: Any project applicant wishing to appeal the Leadership Team ESG funding recommendation can send a written appeal to OCPEH Coordinator, Corey Root, signed by the agency's chief executive officer, on organization letterhead, identifying the reasons the agency disagrees with the funding recommendations. Funding decision appeals must be received by October 1, 2019. The OCPEH Leadership Team will consider appeals filed by October 1, 2019. Decisions of the OCPEH Leadership Team concerning State ESG funding recommendations will be final. As outlined in the State's Application Instructions page 17, further appeals may be filed with the State of North Carolina.

Scorecard Instructions: Sections I-IV totals are added to the Section V total for a complete score – this is converted to a percentage (scored points divided by eligible points) to enable comparison across activities.

Sections highlighted are informational purposes only, no projects submitted for these Activity Types.

[References in brackets indicate the materials that will be used to score each question.]

Activity	Max. Eligible Points	Sections I-IV Score	Section V Score	Total Score	Score %
Street Outreach	114				
Emergency Shelter	129				
Homelessness Prevention	94				
Rapid Re-housing	129				
HMIS	94				

Section I: Organization Information   Section I Score

Possible Points: 0

Consistency with Mission		Possible Score	Project Score
1	Does the project fit within the mission of the agency? Does the agency currently serve homeless households in their community? *[Project Application: Q2]*	Threshold ☐ met	☐ unmet

Section II: Organizational Capacity and Stability   Section II Score

Possible Points: 24

Financial Capacity		Possible Score	Project Score
2	Does the agency have an adequate financial control system and procedure to monitor its activities and ensure that ESG dollars are spent in a timely manner? *[Project Application: Q5.2 and Q5.3]*	Threshold ☐ met	☐ unmet
3	Did the agency submit an audit or "sworn financial statement" for the most recently completed fiscal year?? *[Project Application: Tab H]*	☐ met	☐ unmet
4	Does the agency have any HUD findings in the last 5 years? *[Project Application: Q6.1]*		
	Yes	0	
	No	2	
5	If the agency has HUD findings in the last 5 years, did the agency attach an approved Corrective Action Plan? *[Project Application: Q 6.2 and Tab J]*		
	Yes	0	
	No	Further Review	
6	Did the agency show positive or equal income versus expenses in the last three fiscal years? *[Project Application: Q5.4]*		
	All 3 years	7	
	2 out 3 years	4	
	1 out of 3 years	1	
	0 years	Further review	

Past Awards			
7	Is the agency in Tier 1, Tier 2 or Tier 3 for spending of a State ESG award for calendar year 2019, according to the State's report for the period ending 6/30/2019? *[ESG Q2 Tiering Report]*		
	Tier 1 in 2019 or 90% of 2016-2018 award spent	15	
	Tier 2 in 2019 or 70-89% of 2016-2018 award spent	10	
	Tier 3 in 2019 or <70% of 2016-2018 award spent	5	
	Not a current grantee, no State ESG awards 2016-2018	NA	

Section III: Staff Capacity

Section III Score

Possible Points: 10

Staff Information		Possible Score	Project Score
8	Does the program have staff capacity to adequately administer the ESG program without a heavy reliance on volunteers? *[Project Application: Q9.1 and Q9.2]*	Threshold ☐ met ☐ unmet	
Experience			
9	Does the agency have adequate experience to implement the activities proposed in the application? Description should include years of experience of staff/agency and staff/agency challenges and plan to address them. *[Project Application: Q8.1, Q8.2, Q8.3, Q9.2 and depending on activity(s) applied for [Q16.1, Q19.1, Q22.1, Q25.1]*	Threshold ☐ met ☐ unmet	
Coordinated Entry			
10	Does the agency agree to participate in OCPEH coordinated entry? *[Project Application: Q11.1]*	Threshold ☐ met ☐ unmet	
11	Does the agency currently participate in OCPEH coordinated entry? *[LPA Participation Agreement Tab E]*		
	Yes	10	
	No	0	
Written Standards			
12	Does the agency affirm that it will run its programs in adherence to OCPEH Written Standards and participate in program oversight process the CoC designs? *[Project Application: Q12.1]*	Threshold ☐ met ☐ unmet	

Section IV: Data

Section IV Score

Possible Points: 10	

Data Collection			
13	Does the agency collect all Universal Data Elements and use a database that allows the user to enter the information? *[Project Application: Q14.1, Q14.2]*		
		Yes	5	
		No	Further Review	
	Does the agency have an adequate plan to ensure compliance with HMIS requirements (or comparable database), including staffing, data entry, and data quality standards that include oversight by agency administration? *[Project Application: Q14.3, Q14.4, Q14.5, Q14.6, Q14.7, Q14.8]*		
		Yes	5	
		No	0	

HMIS (For non-DV and non- victims service providers only)		
15	Does the agency have an HMIS Agency Administrator to enter data, pull reports, and attend user meetings? *[Project Application: Q14.1]*	**Threshold** ☐ met ☐ unmet ☐ N/A

Domestic Violence HMIS Comparable Database (For DV and victims service providers only)		
16	Can the comparable database the agency uses produce the ESG QPR directly from the database? If not, will the agency commit to having a comparable database capable of complying with reporting requirements prior to project start date? *[Project Application: Q14.2]*	**Threshold** ☐ met ☐ unmet ☐ N/A

Section V: Activities

Activity Score

Reviewers should only fill out the applicable section for the activity or activities for which the applicant applied.

Possible Points (not including optional Bonus Points in Section VI):
SO: 70   ES: 85   HP: 50   RRH: 90   HMIS: 50

SO:	
ES:	
HP:	
RRH:	
HMIS:	

Street Outreach	**Possible Score**	**Project Score**
Street Outreach Project Description		
17	Does the project meet a stated gap in the Orange Homeless Services Gaps Analysis? *[Entire Project Application]*	Yes=20 No=0	

	Street Outreach Design and Philosophy			
18	Does the project description demonstrate a sound understanding of street outreach activities and an ability to engage unsheltered individuals and/or families to connect them to emergency services and permanent housing? *[Project Application: Q15.2, Q15.3, Q15.4, Q15.5, Q15.6, Q17.1, Q17.2, Q17.6, Q17.7, Q17.8, Q17.9]*		Yes=15 No=0	
19	Did the agency check any of the boxes in 17.2 or 17.3? *[Project Application: Q17.2 and Q17.3]*			
		Yes	0	
		No	15	
20	Is the project housing-focused? Does the project connect unsheltered individuals and/or families to permanent housing providers? *[Project Application: Q17.6, Q17.7 Q.17.8]*		Threshold ☐ met ☐ unmet	

	Street Outreach Performance			
21	Percentage of exits to permanent housing (# of exits to permanent housing ÷ total # of persons served) *[2019 Q2 QPR]*			
		40%+	15	
		30-39%	5	
		Below 30%	0	
22	Is the project budget reasonable for the number of people targeted in the operating year? *[Project Application: Project Budget, Q17.10 and Tab B]*			
		Yes	5	
		No	0	

Emergency Shelter			**Possible Score**	**Project Score**
Emergency Shelter Project Description				
23	Does the project meet a stated gap in the Orange Homeless Services Gaps Analysis? *[Entire Project Application]*		Yes=20 No=0	
24	Does the project description describe a low barrier emergency shelter environment, catering to individuals and/or families with the highest needs in the community and an ability to connect clients to permanent housing? *[Project Application: Q18.1, Q18.5, Q18.6, Q20.1, Q20.2, Q20.3, Q20.4, Q20.5, Q20.7]*		Yes=15 No=0	
Emergency Shelter Program Design and Philosophy				
25	Did the agency check any of the boxes in Q20.3 or Q20.5? *[Project Application: Q20.3 and Q22.5]*			
		Yes	0	
		No	15	
26	Do the descriptions demonstrate that the project is housing focused? Does the project connect shelter residents to permanent housing? *[Project Application: Q20.7, Q20.9, Q21.11]*		Threshold ☐ met ☐ unmet	
27	Is the project connected to or does the agency provide rapid re-housing and permanent supportive housing programs? *[Project Application: Q20.8, Q20.10, Q20.11]*		Yes=5 No=0	

Emergency Shelter Project Performance		
28	Percentage of exits to permanent housing (# of exits to permanent housing ÷ total # of persons served) *[2019 Q2 QPR]*		
	70%+	10	
	60-69%	7	
	50-59%	4	
	30-49%	1	
	Below 30%	0	
29	Average Length of Stay in Project *[2019 Q2 QPR]*		
	90 days or less	5	
	Greater than 90 days	0	
30	Is the project budget reasonable for the number of people targeted to be served in the operating year? *[Project Budget, Tab B}*		
	Yes	5	
	No	0	
31	Percentage of Participants who Entered the Project from a Homeless Situation? *[2019 Q2 QPR]*		
	50%+	10	
	40-49%	8	
	30-39%	6	
	20-29%	4	
	<20%	0	

Homelessness Prevention	Possible Score	Project Score
Homelessness Prevention Project Description		
32	Does the project meet a stated gap in the Orange Homeless Services Gaps Analysis? *[Entire Project Application]*	Yes=20 No=0	
Homelessness Prevention Design and Philosophy		
33	Does the project use its homelessness prevention funds exclusively for OCPEH diversion efforts? *[Entire Project Application]*		
	Yes	5	
	No	0	
34	Did the agency check any of the boxes in Q30.2 or Q30.3? *[Project Application: Q26.4, Q26.6]*		
	Yes	0	
	No	15	
35	Does the project have dedicated staff whose responsibility is to identify and recruit landlords and encourage them to rent to homeless households served by the program? *[Project Application: Q26.8, Q26.9, Q26.10, 26.11, Q26.12, Q26.13, Q26.14, Q26.15]*		
	Yes	10	
	No	0	
36	Does the project use a progressive approach, where financial assistance is not a standard package and is flexible enough to adjust to households'	Threshold	

			met ☐		unmet ☐
	unique needs? *[Project Application: Q26.18]*				
37	Is participation in services voluntary? *[Project Application: Q26.18, Q26.19, Q26.20]*		Threshold met ☐		unmet ☐
38	Does the project agree to participate in OCPEH coordinated entry? *[Project Application: Q26.23]*		Threshold met ☐		unmet ☐

Rapid Re-housing		**Possible Score**	**Project Score**
Rapid Re-housing Project Description			
39	Does the project meet a stated gap in the Orange Homeless Services Gaps Analysis? *[Entire Project Application]*	Yes=20 No=0	
Rapid Re-housing Program Design and Philosophy			
40	Is the project low barrier, allowing individuals with the highest vulnerability to access permanent housing through the project? *[Project Application: Q23.1, Q23.2, Q23.8]*		
	Yes	10	
	No	0	
41	Did the agency check any of the boxes in Q23.4 or Q23.6? *[Project Application: Q26.5 and Q26.6]*		
	Yes	0	
	No	15	
42	Does the project have dedicated staff whose responsibility is to identify and recruit landlords and encourage them to rent to homeless households served by the program? *[Project Application: Q23.9, Q23.10, Q23.11, Q23.12]*		
	Yes	10	
	No	0	
43	Length of time between participant project entry and move in less than 30 days. *[2019 Q2 QPR]*		
	50%+	10	
	40-49%	8	
	30-39%	6	
	20-29%	4	
	<20%	0	
44	Does the project use a progressive approach, where financial assistance is not a standard package and is flexible enough to adjust to households' unique needs? *[Project Application: Q23.12]*	Threshold met ☐	unmet ☐
45	Does the project agree to participate in OCPEH coordinated entry? *[Project Application: Q23.17]*	Threshold met ☐	unmet ☐
Rapid Re-housing Project Performance			
46	What is the percentage of exits to permanent housing destinations? (# of exits to permanent housing destinations ÷ total # of persons		

	served) *[2019 Q2 QPR]*		
	At least 80%	10	
	Below 80%	0	
47	What percentage persons entered housing in 30 days or less? *[2019 Q2 QPR]*		
	60% entered housing in 30 days or Less	5	
	40% entered housing in 30 days or Less	3	
	Below 40% entered in 30 days or Less	0	
48	Is the project budget reasonable for the number of people targeted to be served in the operating year? *[Project Application, Tab B]*		
	Yes	5	
	No	0	

HMIS		**Possible Score**	**Project Score**
HMIS Project Description			
49	Does the project intend to use ESG funding for only Service Provider Agency Staff Costs? *[Project Application: Q27.4]*	Threshold ☐ met ☐ unmet ☐ N/A	
50	Does the plan adequately explain how HMIS funds will contribute to the agency's ability to collect, analyze, and report data? *[Project Application: Q27.5]*	Yes=50 Partially=25 No=0	